

**SUBSIDISED VEHICLE CLAIM FOR FUEL AND MAINTENANCE**

(Scheme effective from 1 April 1999)

<b>PERSAL NO.</b>							

<b>SURNAME</b>																	

<b>INITIALS</b>			

**CLAIM FOR THE PERIOD**

Y	Y	M	M	D	D

**TO**

Y	Y	M	M	D	D

**OFFICIAL KILOMETRES TRAVELED DURING ABOVE PERIOD**

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**APPROVED ENGINE CAPACITY**

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**OF TYPE**

Sedan/LDV/Bus					

**FUEL ALLOWANCE ENTITLED TO IN CENTS PER KILOMETRE**

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**MAINTENANCE ALLOWANCE ENTITLED TO IN CENTS PER KILOMETRE**

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**PAYMENTS**

**FUEL** (Function 5.3.1)

0	2	6	7				
Persal Code				Amount			

**MAINTENANCE** (Function 5.3.1)

0	2	6	6				
Persal Code				Amount			

**I CERTIFY THAT THE ALLOWANCES CLAIMED/AUTHORISED FOR MY SUBSIDISED MOTOR VEHICLE IN RESPECT OF THE OFFICIAL TRIPS SPECIFIED ON THE ATTACHED LOGSHEET ARE CORRECT AND THAT IT WAS NECESSARY FOR ME TO INCUR THE EXPENDITURE**

**CLAIMANT** \_\_\_\_\_

**DATE** \_\_\_\_\_

**VERIFIED AS CORRECT BY SUPERVISOR**

\_\_\_\_\_  
Signature and Rank

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**CERTIFIED AS CORRECT**

\_\_\_\_\_  
Signature and Rank

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**APPROVED**

\_\_\_\_\_  
Signature and Rank

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**PERSAL TRANSACTIONS INPUT BY**

\_\_\_\_\_  
Fuel Reference Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maintenance Reference Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APPROVED BY**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date